

**OFFICE OF THE CITY MANAGER  
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION  
JULY 5, 2017 AGENDA**

<b>Subject:</b>	<b>Action Required:</b>	<b>Approved By:</b>
<p>An ordinance to dispense with competitive bids and authorize a three (3)-month contract extension with Lincoln Financial Services to provide Long-Term Disability Insurance Coverage for Non-Uniform City Employees</p> <p><b>Submitted By:</b></p> <p>Human Resources Department</p>	<p style="text-align: center;">√ <b>Ordinance</b> Resolution Approval Information Report</p>	<p style="text-align: center;">Bruce T. Moore City Manager</p>
<b>SYNOPSIS</b>	<p>This ordinance waives competitive bidding as impractical and unfeasible regarding an extension of the existing contract with Lincoln Financial Services to provide Long-Term Disability Insurance Coverage for Non-Uniform City Employees.</p>	
<b>FISCAL IMPACT</b>	<p>The amounts required for this coverage were budgeted in the 2017 line item for Long-Term Disability Insurance Coverage.</p>	
<b>RECOMMENDATION</b>	<p>Approval of the resolution.</p>	
<b>BACKGROUND</b>	<p>In February 2015, the City issued a Request for Proposal (RFP) for Long-Term Disability Insurance for Non-Uniform City Employees. Lincoln Financial Services was selected after review of the responses to the RFP and was determined to have offered the most attractive package of premium and benefits. There have been no service issues and previous renewals have been at or below rates expected based upon the City's group utilization.</p>	

**BACKGROUND  
CONTINUED**

On April 21, 2015 the Board of Directors adopted Resolution No. 14,108, which authorized the City Manager to initiate a contract with Lincoln Financial Services to provide Long-Term Disability Insurance Coverage for Non-Uniform City Employees for a twenty-four (24)-month period effective May 1, 2015. Future renewals were at the City's option based on analysis of renewal proposals. The City's current contract with Lincoln Financial Services to provide Long-Term Disability Insurance Coverage for Non-Uniform City Employees has expired, and it is necessary to submit this contract to competitive selection; however, the City cannot get any extension to allow for such bidding without a three (3)-month extension of the existing contract with Lincoln Financial Services from May 1, 2017 to July 31, 2017. Pursuant to Little Rock, Ark., Ordinance No. 21,424 (June 6, 2017), the City's Employee Benefits Insurance Broker, Stephens Insurance, LLC, is assisting the City with the competitive selection of a firm to provide Long-Term Disability insurance coverage for Non-Uniform City Employees.